

**Beaver Dam Unified School District  
Board of Education Minutes**

**Planning Committee Meeting**

**July 21, 2014**

A meeting of the Planning Committee of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center at 6:30 p.m. Board members present: Bev Beal-Loeck, Jim Jansen, Marge Jorgensen, John Kraus, Jr., Laura Lerwick, Lisa Panzer, Gary Spielman, and Joanne Tyjeski. Administration present: Bob Avery, Director of Business Services, Mark DiStefano, High School Principal, Steve Rottmann, Network Administrator, and Steve Vessey, Superintendent.

Mr. Rottmann walked board members through the migration of their district e-mail accounts from server-based to cloud-based.

Mr. Vessey shared the current status of the Key Performance Objectives (KPO) after input from staff. The Administrative Team is breaking the 24 KPOs down into steps and milestones and will present them in August, with all the milestones and deadlines. The Committee was asked to review the KPOs and contact Mr. Vessey with any concerns. The Executive Committee will schedule a workshop for the full board to review these when they are ready.

Mr. Avery reported that work continues in developing the 2014-15 budget. It is being adjusted to respond to systemic issues identified in the 2013-14 fiscal year and to create a balanced budget for 14-15. The budget will be presented to the Planning Committee next month.

Mr. Vessey shared that the Schweitzer family wants to donate funds for a LED sign for the Middle School for the District purchase and install. The family requested the sign to say "In memory of Mr. Schweitzer," the board will need to decide if this is an issue. The location of the sign needs to be determined. The corner of 4th and Spring streets has had three vehicle run off the road, hit the building and run over two trees. It could also be mounted on the building. The City's Landmark Committee will also have input on this. Mr. Vessey will continue discussions with the family.

Mr. Avery shared information regarding changes to compensation for specific individuals. The changes are within the budget parameters approved by the Board. Since the Board does not act on individuals' pay, this is informational only. There will be minor changes to job descriptions, including titles, to reflect changes in work responsibilities. No objections were raised. Administration will implement immediately.

Mr. Vessey reported that the End-of-Year Goals Report has been posted electronically for all board members. The administrative team will present the 13-14 final goals report on August 4<sup>th</sup> at 5:00 pm. With the changes to a KPO process, the goals report will be changed moving into 2014-15.

The next Planning Committee meeting is scheduled for August 18<sup>th</sup>.

Minutes submitted by John Kraus, Jr., Committee Chair.